

BOYERTOWN AREA SCHOOL DISTRICT
Boyertown, Pennsylvania
www.boyertownasd.org

Facilities Committee Meeting
Tuesday, June 9, 2015
Meeting Minutes

Mr. Elsier, Committee Chair, called the meeting to order at 6:00 pm in the Education Center Board Room.

Members attending: Dr. Christman, Mrs. Dennin (7:15), Mr. Elsier, Mr. Landino, Ms. Neiman, Mrs. Usavage
Mrs. Dennin participated by teleconference until her arrival at 7:15 p.m.

Administration: Dr. Faidley, Mr. Szablowski, Mr. Grenewald

Members of the Public: 5

Everyone recited the Pledge of Allegiance to the Flag and observed a moment of silence.

No Public Comment.

The minutes from the committee meeting of 4/21/15 were moved by Mrs. Usavage, second by Dr. Christman.
The minutes were adopted unanimously.

Mr. Szablowski introduced the topic of the proposed Junior High West (JHW) Renovations. With the submission of PlanCon parts A & B with the 20 year waiver to the Pennsylvania Department of Education, the next phase is Design Development (DD). Mr. Szablowski introduced Jay Clough from KCBA Architects, architect of record for the project, who presented information about the building and several options that should be discussed as the project moves forward. A copy of the presentation is included with these minutes. There was discussion about the need for the project, space issues, budget, the timeline for completion, and various options regarding the phasing and time table. Administration suggested that the JHW project should be completed by the August 2017 to align with the BASH project when the building grade configurations are changed and the junior highs become middle schools. The Committee felt that this timeline would be rushing the planning for the renovations and a majority thought the completion by the spring of 2018 would be more realistic. There was discussion on additional space issues. No additional space for student growth was proposed but several issues that may need to be addressed were discussed. Installing a new HVAC system that should reside inside the building was discussed as a need for extra space. The loss of classroom space due to the expansion of ADA compliant restrooms may cause a possible need for new replacement classrooms. The need for space to meet the needs of the JHW special education students was also identified as a possible cause for added space. Administration recommended that the District begin the Design Development Phase allowing KCBA to start the process which would culminate with the approval of PlanCon parts D & E. The proposed cost of the phase would be \$177,536 paid to KCBA for the work. A majority of the committee recommended the action to the board meeting on June 16, 2015. There was a discussion on the timing of hiring a Construction Manager (CM) for this project. The School Board previously approved an RFP for CM services. The request for proposal would be issued this summer.

Mr. Szablowski discussed need to address the air conditioning needs at the elementary schools. Administration proposed that the district retain professional engineers to evaluate the HVAC needs of each elementary school and develop project specifications that would be used to bid the project(s). The current estimates being used

were obtained from the previous District-wide feasibility Study from May 2012. The timeline for the HVAC projects was discussed. The Committee suggested that an investment in these services might be premature and depending on when and if the elementary buildings are decided on, the final product of this investment may be obsolete. The majority of the committee agreed to defer this recommendation to a later time.

Mr. Szablowski gave an update on the BASH Construction Project. Monthly progress reports are available on the District website boyertownasd.org . Orders are being processed currently in order for the needed furniture and equipment to be delivered and installed prior to the start of school this fall. There was a discussion about a block wall that collapsed on May 22, 2015 and how the loss would be handled under the Owner Controlled Insurance Program (OCIP).

Paul Grenewald updated the Committee on his staff working at the high school. Mr. Grenewald discussed the bidding of the Pine Forge and New Hanover- Upper Frederick entrance modifications. Bids are due to be opened on Thursday, June 11th. Washington Elementary is also having their entrance modified to increase security. Mr. Grenewald informed the committee on the status of the 2015 summer projects.

Mr. Szablowski updated the committee on the Gilbertsville Elementary modular classroom. The permit has been filed. The lease has been executed. Mobilease Modular will provide the steps and ramps for the classrooms. The classroom should be delivered in July. The classrooms will be occupied by the Music staff. The justification on the decision was discussed.

Mrs. Curry provided public comment. Mrs. Curry discussed the elementary HVAC and the lack of information provided to the public. Mrs. Curry also discussed the OCIP and the cost of the program.

Mr. Elsier announced the following meetings:

June 16, 2015	School Board Meeting	Board Room	7:00 p.m.
July 14, 2015	Facilities Committee	Board Room	6:00 p.m.
July 21, 2015	Policy Committee	Conference Room A	6:00 p.m.
July 21, 2015	School Board Meeting	Board Room	7:00 p.m.
August 18, 2015	Personnel Committee	Conference Room A	6:00 p.m.
August 18, 2015	School Board Meeting	Board Room	7:00 p.m.

Mr. Elsier adjourned the meeting at 8:17 p.m.